



Village of Palm Springs  
Land Development  
226 Cypress Lane  
Palm Springs, Florida 33461-1699  
561-965-4016  
561-439-4132 fax

**PUBLIC RECORDS REQUEST**

Date: \_\_\_\_\_

Records Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested By: \_\_\_\_\_

Charges for Request: \$ \_\_\_\_\_

Customer Advised of Amount Prior to Processing \_\_\_\_\_ Yes \_\_\_\_\_ No

Payment Received by Check No. \_\_\_\_\_ Cash \_\_\_\_\_ Receipt No. \_\_\_\_\_

Records \_\_\_\_\_ Mailed \_\_\_\_\_ Picked Up on \_\_\_\_\_ (Date)

Copy to Village Attorney on \_\_\_\_\_ (Date)